

19 OCTOBER 2010 BUSINESS MEETING MINUTES

Location: Dallas Makerspace, 11020 Audelia Road, Suite C103, Dallas, TX 75243

The following DPRG officers were in attendance:

- Paul Bouchier, acting President
- Eric Chaney, Secretary
- Glenn Pipe, Librarian
- Bruce Harlan
- Steve Rainwater

DPRG Business

Moved Bouchier that the DPRG board resolves accept the IFI/Vex offer of sponsorship, and to thank IFI/Vex Robotics for their generous offer, and instructs webmaster Steve to put the Vex Robotics logo on the DPRG web site.

Motion passed unanimously, with subsequent approval from Doug Emes via IRC.

Paul Bouchier

DPRG acting President

28 SEPTEMBER 2010 BUSINESS MEETING MINUTES

Location: The Generator, 107 N. 6th Street, Garland, TX, 75040

The following DPRG officers were in attendance:

- Paul Bouchier, acting President
- Eric Chaney, Secretary
- Glenn Pipe, Librarian

Definitions:

- DPRG: Dallas Personal Robotics Group
- DMS: Dallas Makerspace
- RBNO: Robot Builders Night Out, weekly meeting of the DPRG

DPRG Business

The DPRG is taking a field trip to Vex Robotics. The tentative date is October 16th at 10:AM. We will meet up at the facility at this time. An email will be sent out to the DPRG mailing list and put on the calendar when we have confirmation on the time and meet up location.

Innovation First International, Inc.
1519 Interstate 30 West
Greenville, TX 75402

Paul Bouchier has created a letter to Vex robotics requesting a Grant. The letter is focused on us creating a continued partnership and to encourage usage and development of Vex Robotics' technology.

Dallas Makerspace Update

In preparation for the launch of Dallas Makerspace as an autonomous group, a separate bank account has been created.

Steve Rainwater has transferred all DPRG accounting info from the group's incorporation in 2004 through Feb 2010 into Quickbooks on the DPRG accounting laptop computer. The DPRG treasurers, Doug Emes, will complete the transfer of data from March 2010 up to the present date, allowing for faster and more accurate management of the group's funds.

Events:

- RoboRama 2010b
On November 13th the DPRG will host Roborama 2010b, this is our semi annual robotics competition. The contest will be held at
Museum of Nature & Science
3535 Grand Avenue and 1318 S. 2nd Avenue in Fair Park, Dallas, TX
The event starts at 12 PM and will consist of 4 contests.
<http://www.natureandscience.org>.

Eric Chaney

DPRG Secretary

24 AUGUST 2010 BUSINESS MEETING MINUTES

Location: The Generator, 107 N. 6th Street, Garland, TX, 75040

The following DPRG officers were in attendance:

- Paul Bouchier, acting President
- Eric Chaney, Secretary
- Glenn Pipe, Librarian
- Steve Rainwater, Webmaster, grant committee
- Mark Havens, Representative from Dallas Makerspace

Definitions:

- DPRG: Dallas Personal Robotics Group
- DMS: Dallas Makerspace
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Dallas Makerspace issues:

1. The DMS needs to purchase and install an RFID lock system to facilitate twenty-four hour access to the facility. Permits and all applicable forms will be filed with the city and with the owners of the building.
2. Peter Smith has been elected to head the steering committee of the Dallas Makerspace. He will facilitate issues that may arise between the DPRG and the DMS, as well as plan and facilitate the goals of the DMS.
3. Beginning in September 2010 the DPRG will contribute financial support of 100 dollars a month towards the DMS for hosting biweekly meetings.
4. An issue with the wording in the DPRG Hackerspace Policy document with regards to the ownership and assets has been addressed to present the true intention:

The Original Text read:

"If the hackerspace for some reason wishes to separate from the DPRG it may separate from the DPRG by forming its own non-profit organization and management structure such that the equipment of the DPRG may be transferred to it."

Response from Steve Rainwater:

"The intent is that when the DMS spins off from the DPRG, any equipment and donations that were earmarked for the DMS would be transferred to them. It doesn't mean that stuff belonging to the DPRG will be transferred to them. It should probably read something like "funds and equipment which the DPRG is managing for the hackerspace may be transferred to them".

Future documents will be updated with this change.

A link to this document will be posted on both the DPRG and DMS websites.

Mark Havens is in charge of this document.

5. Assets that were donated through the assistance of David Wilson will be divided between the DPRG and DMS by Peter Smith (DMS board appointee) and Glenn Pipe (DPRG librarian) in some manner that seems reasonable and equitable. Steve had contacted David, who had suggested splitting them between the organizations. The family did not indicate a preference. An inventory list will be kept with the assistance of the Peter Smith (DMS Chairman) and Glen Pipe (DPRG Librarian). The board agreed to offer thanks to the family who donated the equipment. Paul Bouchier will contact David & get in touch with the family to see what is appropriate, which could include a note of appreciation and/or a place on a DPRG donor's page.

The DMS and DPRG will see that all equipment if properly cared for and that the equipment will not be mixed up. Both group have agreed to share the equipment regardless of designation of said items.

A donated tab will be added to the inventory list and an accurate list will be maintained. The current inventory only lists items by box. This list will be updated. Two inventory lists will be created to show each group assets.

Only members will be able to view the inventory list.

A list of items that are owned by the DPRG and are able to be checked out will be created. This includes books that are currently not in the inventory. Items will be marked with labels.

These lists will be posted to the members list.

A donors web page will be created to thank all those that have graciously donated the DPRG and DMS.

Robot Builders Night Out:

The DPRG will lose access to Probotics for RBNO's, probably at the end of September.

Sessions will continue to be held until the location is not available.

The tentative schedule is listed below. This may change however, any updates will posted to the calendar located at <http://www.dprg.org/calendar.html>

- 1st and 3rd Dallas Makerspace.
- 2nd at Probotics
- 4th at the Generator.
- 5th at Xmax or the Dallas Makerspace.
- Tuesday 8/31/10 will be at the Dallas Makerspace.

Events:

- Dallas Museum of Art: Steve Rainwater attended the Dallas Museum of Art at Nasher and Symphony Hall. They wish to have someone speak on Friday nights about robotics and about the Dallas Makerspace. They are open from 9PM to Midnight. Assigned to: Steve Rainwater at webmaster@dprg.org
- FenCon: is coming Aug 27th Paul will put out a request to the DPRG List to see if anyone wants to participate this year and organize a group to attend the conference.
- Lego First League: at Hockaday school on January 29th Volunteers are needed to assist with introducing children to robotics. We will have a table to demo and talk with parents and teachers alike. Volunteers are also needed to assemble kits and assist with running the event. Assigned to: Eric Chaney at secretary@dprg.org for further information.
- RoboRama 2010b will be held November 13th at the Dallas Museum of Nature and Science at Fair Park. There will be three indoor events and one outdoor event. The events are line following, 4 square, table top and outdoor Columbus navigation challenge. Assigned To: Paul Bouchier, president@dprg.org

- American Physical Society meeting in Spring 2011: Steve Rainwater is coordinating & has directed the organizer to multiple local speakers.

Other Club Business:

- Steve Rainwater has finished updating financial records up to 2009.
- Standing Rules and By Laws changes are being addressed and changes that require voting will be presented when available. Steve Rainwater offered to head up defining the by-law changes.

Paul Bouchier
acting DPRG President

23 FEBRUARY 2010 BUSINESS MEETING MINUTES

Location: The Generator, 107 N. 6th Street, Garland, TX, 75040

The following DPRG officers were in attendance:

- Ed Paradis, President
- Paul Bouchier, Vice President
- Doug Emmes, Treasurer
- Eric Chaney, Secretary
- Glenn Pipe, Librarian
- Steve Rainwater, Webmaster, grant committee

Upcoming Events

National robotics week is April 10th – 18th

- There is currently a house bill to make this an annual event.
- Plan a day to hold a tech fest for the event.
- Hold Training classes on robotics. Such as the Arduino and Boe Bot.
- We will need to plan out a schedule and get a location for the event. Possibly at the Museum of science and Nature.
- Invite other groups to participate.
- Doug Emmes will look into getting a space for the event.
- Presentation ideas, Ron's Key FOB Robot, Glenn's R2D2 controller, Paul Robot Controller.

All-Con March 13th - 15th: all-con.org at Crown Plaza Hotel

- At this time we did not receive confirmation on the number of tickets
- No word about support from Vex
- Paul Bouchier will organize the event.

Previous Events

Tech Fest: February 21-23: <http://www.natureandscience.org>

- The event was well staffed and we received a positive reaction from the people we talked to.
- DPRG received press coverage from the event.
- It was felt that the DPRG did not get much by going to Tech Fest.

- Our table was in the Nature Building and received a low amount of traffic.
- Next year, if we attend, our table should be in the Science Building with the rest of the related exhibits.

Projects

Dallas Makerspace

- The name has been changed from HackerSpace to MakerSpace to avoid bad public perception of the word "hacker".
- There will be a machine shop as well as computer lab.
- Fundraiser is ongoing.
- <http://www.dallasmakerspace.com> is running.

Eric Chaney

DPRG Secretary

9 JANUARY 2010 BUSINESS MEETING MINUTES

The following DPRG officers were in attendance:

- Ed Paradis, President
- Paul Bouchier, Vice President
- Doug Emmes, Treasurer
- Eric Chaney, Secretary
- Glenn Pipe, Librarian
- Steve Rainwater, Webmaster, grant committee
- Bruce Harlan, grant committee

Minutes of the January 09, 2010 DPRG Board of Directors Meeting

- Meeting held directly after main January monthly meeting. Next Schedule Meeting for Officers: January 26th At the Generator at 7pm.

Financial

- Doug Emes will give a presentation at the next meeting on the status of club funds. Put together monthly statements of club funds
- Revisit the \$20 dollars a year membership dues.
- Research money building options: teaching scouts presentation and popcorn machine purchase. Research asking for an honorarium, fee, for club presentations.
- Monitor spending of the clubs funds and build a minimum reserve.
- Check IRS paperwork for 501(c)(3) requirements. Martin Meier will meet at the end of the week with Doug Emes to transfer information. Ed Paradis can scan and create PDFs of existing documents.
- Explore receiving grant money, products and electronics from corporations. Research information on how to run a nonprofit.
- Research directors and club insurance. Find costs and services available.
- T-shirts will not be reordered until the current stock is depleted and research lower cost options for future runs.
- Find permanent location for club, this may included donated space, rented space or a hackerspace, www.hackerspaces.org. Cost estimated at 30 dollars a month per member. Find out how much members would pay for equipment: drills, saws, and lathes etc.

Bylaws

- Put together amendment to the club bylaws to allow honorary members. Prepare for vote. Bylaws can be presented at RBNO and voted on by the group.

Events

- Ed Paradis will build an events list, including AllCon, RoboRama A, and Hockaday on January 23rd.
- DPRG will have a table at First LEGO League regional championship at Hockaday School.
- Contact Tanner electronics about location and prizes for RoboRama A
- RoboRama A, indoor and outdoor events will be scheduled for the same day.
- Assign a single person in charge of each event. Single Point Contact.
- We are currently waiting for an answer from the Museum of science for information on a table.

Presentations

- Club needs to build a robot crash kit, plan robot presentations and tabletop presentations. Find a location to store the kit
- Doug to put together a list of parts belonging to the club and locations.
- Research clubs role with educating children: Lego First, Wedo.
- What should we do as a club in regards to assisting individual and groups with education? What fees should we charge and what type of services should be offered?
- Research asking for an honorarium, fee, for presentations
- Research options and design to update club logo: costs for hiring a professional designer.
- Maintain websites such as Facebook.

Eric Chaney

DPRG Secretary