

Contract For DPRG Use of Dallas Makerspace Facilities

This contract defines an agreement between the Dallas Makerspace (henceforth known as DMS) and the Dallas Personal Robotics Group (henceforth known as DPRG), both Texas 501(c)(3) corporations. This supersedes all previous agreements, and there are no other contracts between the DMS and DPRG.

Term of Agreement

DMS and DPRG agree on this _____ day of _____ 2016 to the following provisions regarding the use of the DMS facility by the DPRG and its members and guests, henceforth known as DPRG Use.

The initial term of the agreement will be from the date of signing until the end of the twelfth month after signing. It will be automatically extended 4 months each time it would terminate unless either corporation gives the other corporation 4 months written notice that it does not intend the agreement to be extended the next time it terminates. For example, if the agreement would have automatically extended at the beginning of June, and one party notifies the other in May that it does not wish to extend, the agreement will terminate at the end of September.

Decisions related to this agreement will be made by the board of directors of each corporation.

This agreement may be modified at any time by mutual agreement.

DMS Facility

The DMS facility is located at 1825 Monetary Ln. Suite 104, Carrollton, TX 75006.

Payment Terms

DPRG will pay DMS \$600 **\$300** each quarter (3 months) for DPRG Use. DPRG Use means rights to access and use the DMS facility and equipment therein as defined below. Payment will be made at the beginning of each calendar quarter, in advance, and pro-rated at the beginning and end of the contract.

DPRG Access Periods and Use of the DMS Facility

Each Tuesday from 6:30pm to midnight, and on the second Saturday of each month from noon to 4pm, as long as at least one DMS member is present during the event, the DPRG will have access to and permission to use a DMS classroom.

~~These times are henceforth known as DPRG Access Periods.~~

Permission to use the DMS facility means that DMS will make reasonable accommodation for DPRG members and guests to use tables and **public rooms areas**.

DPRG Place of Business

~~The DPRG will have the right to report the DMS facility as its place of business, and to receive mail there.~~

Use of Tools And Equipment

DPRG Use during DPRG Access Periods includes rights to use DMS and DPRG owned tools and equipment, provided that the user has been trained on specific tools and equipment if required by DMS policy. DPRG grants DMS members the right to use DPRG owned tools and equipment at any time.

DPRG-owned tools and equipment

The DPRG will maintain an inventory of tools and equipment it owns, and make this list readily available to DMS. The DPRG agrees to indemnify and hold harmless DMS for any loss or damage of DPRG tools and equipment.

DPRG members may borrow DPRG tools and equipment with the permission of the DPRG librarian, and remove them from the facility.

Disputes

Disputes will be handled by the DMS and DPRG boards. DMS and DPRG agree to submit to arbitration if the boards cannot resolve a dispute.

Cross-promotion

The groups agree to promote awareness of the other group's activities in order to foster increased participation by DMS members in DPRG activities, and by DPRG members in DMS activities. Each group agrees to support a moderate level of cross-promotion by the other, and to publish each other's relevant activities and schedules to the other.

This cross-promotion may take the following, or other forms, by mutual agreement:

- Moderate use of the corkboard for DPRG announcements
- Discussion of relevant projects at the other group's meetings
- Sharing public exhibit space
- Publishing each group's relevant activities and schedules on the other's calendar
- Labelling the Electronics room "Electronics and Robotics"

Disposal of Electronic Components

The DPRG contributed a set of components for shared use by DMS and DPRG members. They are considered a shared resource. Before disposal of shared resources, each group agrees to consult with the other at the board level & agree on disposal (what's to be disposed of, and how) & disposition of any applicable income. For example, components may be sold to fund something useful to both groups, or some other arrangement may be agreed to on a case-by-case basis. Disposal may mean selling, trashing, or other ways of getting rid of resources.

DPRG Equipment Storage

The DPRG can use four shelves on the storage racks. Upper shelves are acceptable, because much DPRG/robotics equipment is used for outreach activities (exhibits, Roboramas, etc) and is used only infrequently.

DPRG is allocated a minimum of 128 cubic feet of storage at DMS at a location mutually agreeable to both parties.